

## 4. Report Applications

There are a variety of different uses for MTCS reports. This section highlights some of the important data fields in the report and describes the ways MTCS users can use the data contained in this report

HUD intends users to challenge information contained in MTCS reports because often, upon further investigation, the problems or issues may be different than they appear in MTCS. Use MTCS data and reports as a starting point for discussion, investigation, research, and analysis.

### 4.1. Key Data Fields

- **Number of Families Who Complete FSS Contract of Participation, Past 15 Months** summarizes the total number of families that exit the FSS program and fulfill their contract obligations in the past 15 months. The data in this field provide MTCS users with an indication of the success of a PHA's FSS program.
- The **Number of Families Who Receive Escrow Account Disbursements Upon Contract Completion** also indicate the relative success of a PHA's FSS program.
- Another perspective on the success of FSS participants and the program is the **Families Who Leave Without FSS Contract Completion** section of the report. MTCS users can obtain information on the number and percent of families that end involvement in the FSS program. This section also provides information on why FSS participants leave the program.

## **4.2. PHA Uses for the Report**

- **Monitor and assess performance**

PHAs can examine this report to assess the performance of their FSS program. Data to support this analysis include the percent of families that successfully complete the FSS contract and the number of families that drop out of the program. To delve into the issue further, a PHA can access this report on a program-by-program basis to determine if one PHA program is more successful than others are. Best practices or lessons learned may come from a comparison of FSS outcomes across PHA programs.

PHAs may also want to use data contained in this report to support their analysis of self-sufficiency needs in the PHA Plans. One section of the report provides users with information why FSS participants leave the program. This data may provide PHAs with some perspective on missing elements to self-sufficiency programs.

### 4.3. HUD Uses for the Report

- **Monitor PHA performance**

This report summarizes information about families who exit the FSS program. Data in the report can help HUD assess the success of a PHA's FSS program based on the number and percentage of families that complete the FSS contract. Field Office and TARC staff may also want to monitor FSS escrow disbursements and forfeiture data found in this report.

- **Plan and administer programs**

This report can help HUD users track statistics on national, state, Field Office or PHA level for the families that successfully complete the program and move on to self-sufficiency. An FSS Exit Report for a state shows:

<b>MTCS – FSS Exits Report</b>	
<b>Program:</b> Section 8 Vouchers	
<b>Number of Exiting Families</b>	<b>State</b>
Number of Families Who Complete Contract of Participation in the Past 15 Months	36
Percent of Families Who Complete Contract of Participation in the Past 15 Months	5. 41
<b>Families Who Receive Escrow</b>	<b>State</b>
Number of Families Who Receive Escrow Account Disbursements Upon Contract Completion	19
Percent of Families Who Receive Escrow Account Disbursements	53
<b>Average Size of Disbursement</b>	<b>State</b>
Average Size of Disbursement Upon Contract Completion(\$)	4,972

HUD staff can also compare data by program to determine if FSS is more successful in the Section 8 Voucher program or in Public Housing, for example. HUD can use this information to shape policy, modify program rules, or create new programs.